

7 Tasks

The terms of reference describes the scope of the work for the committee. It lists the tasks to complete the Assessment Report and the Source Protection Plan. These tasks include a description of the task, comment, geographic scope or drinking water system, the estimated cost and the estimated start and end date of the task.

7.1 *Tasks available for use*

In describing the work the committee is to use a list of standard tasks which are included in the Wizard. This list identifies tasks for the completion of the Assessment Report and the Source Protection Plan. The list is included below with the general description included in the Wizard and sub-tasks which we have added to better describe and track the status of the larger tasks. Included in the list of tasks are two “other” tasks which allow the committee to include tasks which do not fit within one of the specific tasks.

7.2 *Tasks included in the Terms of Reference*

The following report is generated from the Terms of Reference Wizard. It includes tasks from each of the 3 Terms of Reference for the Thames-Sydenham and Region. As the Wizard organizes tasks by SPA there are similar items which are included in each of the SPAs. There are also tasks which included multiple times as it was often necessary to update past work based on revisions to guidance.

Some of the tasks are associated with many systems in a SPA, in which case the Water System Name field is blank, but the Geographic Description field gives a list of the systems included in a specific task. Where work was undertaken on a single system it is identified in the Water System Name field

Although the report is derived from the same data as the Terms of Reference Wizard, it is possible that it has been inadvertently modified through generation of the reports. As such output generated through the Wizard shall be considered the official copy of the Terms of Reference. A copy of each of the outputs from the Wizard is attached as appendices.